

Logging into the Control Panel

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You will initially receive your login credentials for the SimplePart Control Panel the day before your scheduled walkthrough with the Dealer Implementation team. The team will guide you through a comprehensive tour of both the SimplePart Control Panel and your parts website.

Through the SimplePart Control Panel

To log in after your walkthrough, follow these steps:

1. Navigate to <https://secure.simplepart.com/manage/home.aspx> and sign in with your username and password.
2. Bookmark the address (and your parts website address!) in your browser for easy access.

Through Single Sign On (SSO)

SimplePart currently supports SSO login for the following programs:

- Volkswagen USA
- Audi USA
- Volkswagen Canada
- Audi Canada
- Volvo USA
- NNA (Nissan & INFINITI USA)
- Mazda

Since several different SimplePart programs use this process, the SSO access login will look different for each one. The internal platforms that OEMs use vary by brand. For more information, contact your OEM directly.

Things to know

No matter how you log in, the Control Panel will log you out if the same username has more than one session open. This means that if you are using your username in one place, and someone else is using your username somewhere else at the same time, you will be logged out. Instead of sharing login information, please reach out to our Client Services team to request an additional username.

Additionally, the Control Panel will log you out after 10 minutes of inactivity.

These are both security measures to help protect your store's and your customer's data, and keep SimplePart a PCI-certified platform.

Got questions?

If you have questions at any point in this process, you can reach out to the [SimplePart Dealer Implementation](#) or [Client Services](#) teams.
