

# Data Request Reporting

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The CCPA requires businesses to keep records of consumer requests for 24 months, specifically the following information:

- Date of request
- Name of consumer
- Request type
- Action taken
- Date of response

You can access records of requests that come in through the Data Request Page in your Control Panel at [thispage](#).

If, for any reason, you need to furnish records of requests, you may access the information that we have through that report. Please note, however, that the overall responsibility for accurate record keeping is your responsibility as a business.

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